

## CURRICULUM VITAE



**Name** : **Surya Bahadur Pandey**

**Nationality** : Nepali

**Profession** : **Civil Engineer**

**NEC. Regd. No** : 6992 "CIVIL" (A) [Nepal Engineering Council]

**NEA Regd.No** : 10929 "CIVIL"

**Driving License No** : 08-118976(A,B)

**Passport No** : 06254662

**Date of Birth** : 31<sup>st</sup> July, 1976.

**Sex** : Male

**Marital Status** : Married.

**Permanent Address** : Lekhnath Municipality-09, Begnas ,Kaski, Nepal.

**Mailing Address** : Tokha-13, Baniyatar, Kathmandu.

  

**Trainings** : Auto CAD. Training (2D)  
: Complete Office Package (Word Excel, Power Point, MS Project)  
: SW Road, SW DTM, (conducted by SOFTEL).  
: School Building Erection Training as a prime trainer.  
: SAP-2000

**Seminars** : Orientation training on School Physical Facilities Improvement Training-2000, conducted by Nepal Government, Department of Education.  
: Orientation training on School Physical Facilities Improvement Training-2001, conducted by Nepal Government, Department of Education.  
: Earthquake Resistant Design of Building and Quality Control in Construction, conducted by Ghaatababa Engineering Consultancy.

  

**Academic Qualification** : **SLC** from Ananda Jyoti Secondary School- 1994.  
**Diploma in Civil Engineering** from IOE WRC (TU)-1997

**Bachelor Degree in Civil Engineering** from Pokhara University)-  
2008

**Membership** : Nepal Engineer's Association.  
: Nepal Engineering Council

**Key Qualifications:**

I have more than 20 years of working experience in civil engineering profession, as a Sub-Engineer and Engineer both in site and office to governmental, non -governmental and Private Organizations in Nepal. Currently I am working in a Japanese Construction Company as a Chief Engineer in Nepal Branch Office, Kathmandu.

**EMPLOYMENT RECORD**

<b>FROM January-2017</b>	:	<b>To Till date</b>
EMPLOYER	:	Marushin Shitaka Construction Company Ltd.Japan Nepal Office, Bansbari Kathmandu.
PROJECT	:	Earthquake Emergency Assistance Project funded by Asian Development Bank (Re- construction of 15 school complexes in Okhaldhunga District)
POSITION HELD	:	Project Manager.
DESCRIPTION OF DUTIES	:	Planning, Controlling the overall technical management of company, Kathmandu Office as well as overall managerial works related to the captioned project.
<b>FROM July-2016</b>	:	<b>To January-2017</b>
EMPLOYER	:	Marushin Shitaka Construction Company Ltd.Japan Nepal Office, Bansbari Kathmandu
PROJECT	:	Project for Micro-hydropower Improvement in Western Area of Nepal (Bajhang and Rukum). Funded By JICA
POSITION HELD	:	Chief Engineer/Deputy Project Manager.
DESCRIPTION OF DUTIES	:	Controlling the overall technical management of company, Kathmandu Office and Overall managerial works related to the captioned project
<b>FROM July-2014</b>	:	<b>To July-2016</b>
EMPLOYER	:	Marushin Shitaka Construction Company Ltd.Japan Nepal Office, Bansbari Kathmandu
PROJECT	:	Project for Micro-hydropower Improvement in Western Area of Nepal (Bajhang and Rukum). Funded By JICA
POSITION HELD	:	Project Coordinator.
DESCRIPTION OF DUTIES	:	Overall managerial works related to the project

- Planning, monitoring and controlling the project sites.
- Dealing with all stakeholders, Consultant, Clint and other user groups and local people to resolving the problems.
- Attaining the regular progress meeting with Consultant, Clint, resolving the issues and coordination with them. Presentation of the work progress in to meeting.
- Preparation of monthly progress report, Time Schedule, and other necessary letter correspondences.

**FROM May-2013** : **To July-2014**  
EMPLOYER : Marushin Shitaka Construction Company Inc.Japan  
Nepal Office, Bansbari Kathmandu

PROJECT : The Project for Basic Education Improvement in Support of The School Sector Reform in Nepal under Japan's Grant Aid for Community Empowerment 2011.

POSITION HELD : Project Coordinator.

DESCRIPTION OF DUTIES : All managerial works related to the project

- Preparation for Monthly progress report, presentation and attaining the monthly progress meeting.
- Dealing with all stakeholders, Consultant Clint and other parties.
- Participating to joint field visit for monitoring the project, notice the problems, defects and resolving them.

**FROM April-2012** : **To April-2013**  
EMPLOYER : Marushin Shitaka Construction Company Inc.Japan  
Nepal Office, Bansbari Kathmandu

POSITION HELD : Senior Engineer.

DESCRIPTION OF DUTIES : Frequently visit to the project sites, monitoring and inspection with evaluation of the projects.

- Preparation of Monthly progress report.
- Preparation of bid documents, participating to bid meetings.
- Preparation of project evaluation reports.

**FROM Jan. 2009** : **To April-2012**  
EMPLOYER : Marushin Shitaka Construction Company Japan joint venture with Tundi Construction, a ICB Contract.

PROJECT : Upgrading of Lamidanda- Melamchi Pulbazar Road (23KM) [ICB/MDS/UAR-02]

- POSITION HELD : Quantity Survey Engineer/Design Engineer.
- DESCRIPTION OF DUTIES : Upgrading of Lamidanda- Melamchi Pulbazar Road (23KM)
- Preparation of monthly statements for interim payment of works.
  - Preparation of corresponding data and drawings for changing design .
  - Responsible for measurement and valuation of works.
  - Preparation of monthly progress report of the project.
- FROM Jan. 2008** : **To February-2009**
- EMPLOYER : Save the Children Norway,
- POSITION HELD AND DESCRIPTION OF DUTIES : Sub-Engineer for Lamjung district
- Implementation of School Physical Facilities Improvement (like Water Supply Scheme, School Health and Sanitation, School Building re-construction Rehabilitation, Maintenance, Maintenance Training for School, School Fencing etc.) Program funded by DANIDA,NORAD,ADB,JICA and GoN.
- Design, Estimate, Evaluate of works with close coordination of school management committee.
  - Responsible for supervision of works.
  - Quality control of works and materials used through various laboratory and field tests.
  - Monitoring of works including preparation of reports.
- FROM Jan 2006.** : **Dec. 2008**
- EMPLOYER : Ghatababa Engineering Consultancy, Pokhara, Kaski
- POSITION HELD AND DESCRIPTION OF DUTIES : **Managing Director**
- Preparation of proposal for school physical facilities, school sanitation, bidding by the District Education Office for various school at Kaski and Syangja District.
  - Checking Building maps, for approval of municipality.
- FROM Jan 2000.** : **Oct. 2006**
- EMPLOYER : Department of Education,(BPEB-II ,EFA, HESP) in different District Education Offices i.e. Dadeldhura, Syangja, and Kaski District.
- POSITION HELD AND DESCRIPTION OF DUTIES : **Sub-Engineer**

Basic and Primary Education Program-II, Education for All, Secondary Education Support Program funded by DANIDA NORAD, FINIDA, WB, JAICA and Government of Nepal.

- Preparation of bidding document for tender by the District Education Offices.
- Responsible for school physical survey, Community mobilization and implement of all school physical improvement program.
- Responsible for construction supervision including measurement and evaluation of construction work with preparation of progress report of works.

**FROM Oct.1998** : **Sept.1999**

EMPLOYER : National Construction Company Nepal (NCCN).

POSITION HELD AND DESCRIPTION OF DUTIES : **Overseer**, Upgrading of Narayanghat – Mugling Road Rehabilitation Project (NMRP)

- Supervise and monitor the construction activities (asphalt pavement, Double Bitumen surface Treatment works (DBST), leveling of ground, Retaining structures, river bank protection works, and Drainage management works).
- Co-ordination with engineer, Preparation of Interim Payment Certificate, drawings, and all measurement of works.

**FROM March 1997** : **Sept. 1998**

EMPLOYER : National Construction Company Nepal (NCCN).

POSITION HELD AND DESCRIPTION OF DUTIES : **Overseer (Site In charge)**, Melamchi –Timbu Road Construction Project (4Km)

- Layout and survey of road alignment for track opening, Construction supervision of structural works, Quality Control and monitoring of Construction activities (Track opening, with construction of side drains, cross drains and retaining structures like gabion works, stone masonry works, RCC works, concreting works etc).
- Preparation of monthly statement for interim payment of works with detail drawings.
- Responsibilities on all measurement and evaluation of works.
- Preparation of as-built drawings.

**Languages**

		<u>Speaking</u>	<u>Writing</u>	<u>Reading</u>
Nepali	-	Good	Good	Good
English	-	Good	Good	Good
Japanese	-	Fair	Fair	Fair
Hindi	-	Good	Good	Good

**Country Visited:**

- **India**
- **China**
- **Japan**
- **Thailand**
- **Malaysia**
- **Indonesia**
- **Bhutan**

**Objective and Declaration**

Seeking for challenging position where I can utilize my potential to deliver best customer value in any organization where there is a need to share broad cooperative efforts through sound planning and creativity for the delightment of organization committed towards the professionalism.

Moreover I, here undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

**Er. Surya Bahadur Pandey**